

**ANNUAL RESOLUTION OF  
THE BOARD OF DIRECTORS OF THE  
BUCKHORN VALLEY METROPOLITAN DISTRICT NO. 2**

At a special meeting of the Board of Directors of the Buckhorn Valley Metropolitan District No. 2, Eagle County, Colorado, held at 9:00 A.M., on Tuesday, February 10, 2009, at 0044 Indian Heights, Gypsum, Colorado, at which a quorum was present, the following resolution was adopted:

**WHEREAS**, the Buckhorn Valley Metropolitan District No. 2 (the "District") was organized as a special district pursuant to an Order of the District Court in and for the County of Eagle, Colorado, dated May 30, 2000 and is located within Eagle County; and

**WHEREAS**, the Board of Directors of the District (collectively referred to as the "Board" or individually as "Director(s)") has a duty to perform certain obligations in order to assure the efficient operation of the District; and

**WHEREAS**, § 32-1-306, C.R.S., requires the District to file a current, accurate map of its boundaries with the County Assessor and the Division of Local Government (the "Division") on or before January 1 of each year; and

**WHEREAS**, § 32-1-104(2), C.R.S., requires that the District, on or before January 15, notify the Board of County Commissioners, the County Assessor, the County Treasurer, the County Clerk and Recorder in each county in which the District is located, the governing body of any municipalities in which the District is located and the Division of the name of the Chairman of the Board, the contact person, the telephone number and the business address of the District; and

**WHEREAS**, the Local Government Budget Law of Colorado, §§ 29-1-101 *et seq.*, C.R.S., requires the Board to hold a public hearing on proposed budgets and amendments thereto to adopt budgets and to file copies of the budgets and amendments thereto; and

**WHEREAS**, § 29-1-205, C.R.S., requires the District to file on or before February 1, of each year, an informational listing of all contracts in effect with other political subdivisions; and

**WHEREAS**, in accordance with the Public Securities Information Reporting Act, §§ 11-58-101 *et seq.*, C.R.S., issuers of nonrated public securities shall make public within sixty (60) days following the end of each of such issuer's fiscal year, an annual information report or reports with respect to any of such issuer's nonrated public securities which are outstanding as of the end of each such fiscal year; and

**WHEREAS**, in accordance with § 29-1-604(1), C.R.S., if expenditures and revenues of the District are not in excess of \$100,000, the District may file an exemption from audit with the State Auditor; or in accordance with § 29-1-604(2), C.R.S., if expenditures and revenues of the District are at least \$100,000, but not more than \$500,000, the District may, with the approval of the State Auditor, file an exemption from audit with the State Auditor; or in accordance with §

29-1-603, C.R.S., the governing body of the District shall cause to be made an annual audit of the financial statements for each fiscal year; and

**WHEREAS**, the Unclaimed Property Act, §§ 38-13-101 *et seq.*, C.R.S., requires that governmental subdivisions, if applicable, file an annual report listing unclaimed property with the State Treasurer by November 1 of each year; and

**WHEREAS**, pursuant to § 32-1-103(15), C.R.S., the legal notices of the District must be published in one newspaper of general circulation in the District, and if there is not one such newspaper of general circulation, then in one newspaper in each county in which the District is located; and

**WHEREAS**, § 24-6-402(2)(c), C.R.S., specifies the duty of the Board to designate a posting place for notices of meetings which are not otherwise posted under Title 32, C.R.S., as regular or special meetings; and

**WHEREAS**, § 32-1-903(2), C.R.S., requires that notice of the time and place designated for all regular meetings shall be posted in at least three (3) public places within the boundaries of the District and one (1) such notice shall be posted in the office of the County Clerk and Recorder in each county in which the District is located; and

**WHEREAS**, § 32-1-903(1), C.R.S., requires that the Board shall meet regularly at a time and place to be designated by the Board that is within the boundaries of the District or within the boundaries of any county in which the District is located, in whole or in part, or in any county so long as the meeting location does not exceed twenty miles from the District boundaries, unless the proposed change of location for meetings appears on a Board agenda and a resolution is adopted stating the reason for meeting in the desired location; and

**WHEREAS**, pursuant to § 32-1-901(1) C.R.S., each Director, within thirty (30) days after his or her election or appointment to fill a vacancy, must take an oath of office which must be filed with the Clerk of the Court and with the Division; and

**WHEREAS**, in accordance with § 32-1-901(2) C.R.S., at the time of filing said oath, there shall also be filed for each Director a surety bond; and

**WHEREAS**, pursuant to § 32-1-902(1), C.R.S., the Board shall elect one of its members as chairman of the Board and president of the District, one of its members as a treasurer of the Board and a secretary who may be a member of the Board, or the secretary and treasurer may be one individual, which in such case is a member of the Board; and

**WHEREAS**, the Directors may receive compensation for their services subject to the limitations imposed by § 32-1-902(3)(a), C.R.S.; and

**WHEREAS**, Directors are governed by § 32-1-902(3)(b), C.R.S., in effect since 1981, which requires any Director to disqualify himself or herself from voting on an issue in which he

or she has a conflict of interest, unless the Director has properly disclosed such conflict in compliance with law; and

**WHEREAS**, Directors are governed by § 32-1-902(4), C.R.S., which requires any Director who owns undeveloped land which constitutes at least twenty percent (20%) of the territory included in the District to properly disclose such fact in compliance with law; and

**WHEREAS**, elections may be held pursuant to the “Special District Act”, Articles 1 to 18 of Title 1, C.R.S, and the “Uniform Election Code of 1992”, Articles 1 to 10 of Title 1, C.R.S, for the purpose of: 1) electing members of the Board; 2) presenting certain ballot issues to the eligible electors of the District as required by Article X, Section 20 of the Colorado Constitution; and 3) presenting certain ballot questions to the eligible electors of the District; and

**WHEREAS**, § 1-5-102, C.R.S., specifies that the Board shall designate polling places for nonpartisan elections, other than coordinated elections, no later than twenty-five (25) days prior to an election; and, in accordance with § 1-5-102.5, C.R.S., no later than ninety (90) days prior to a coordinated election, the County Clerk and Recorder, in consultation with the other designated election officials of each political subdivision, shall assure one (1) polling place be designated; and

**WHEREAS**, § 1-1-111(2), C.R.S., provides that all powers and authority granted to the governing body of a political subdivision may be exercised by a “Designated Election Official” designated by the Board; and

**WHEREAS**, §§ 1-11-103(3), 32-1-104(1), and 32-1-1101.5(1), C.R.S., require the District to notify the Division of the results of any elections held by the District, including business address, telephone number and the contact person; and to certify results of any election to incur general obligation indebtedness to the Board of County Commissioners or the governing body of a municipality; and

**WHEREAS**, §§ 32-1-1604 and 32-1-1101.5(1), C.R.S., require the Board to issue notice of indebtedness to the Board of County Commissioners and to record such notice with the County Clerk and Recorder in each county in which the District is located within thirty (30) days of incurring or authorizing indebtedness; and

**WHEREAS**, in accordance with §§ 32-1-1101.5(1.5) and (2), C.R.S., the Board of County Commissioners may require the District to file an application for the quinquennial finding of reasonable diligence; and

**WHEREAS**, in accordance with §§ 32-1-207(3)(c) and 32-1-207(3)(d), C.R.S, the Board of County Commissioners or the governing body of a municipality in which the District is wholly or partially located may require the District to file a special district annual report; and

**WHEREAS**, in accordance with the Colorado Governmental Immunity Act, §§ 24-10-101, *et seq.*, C.R.S., the Board is given authority to obtain insurance; and

**WHEREAS**, the Colorado Open Meeting Law at § 24-6-402(2)(d.5)(II)(A), C.R.S., specifies that discussions that occur in an executive session of a local public body shall be electronically recorded; and

**WHEREAS**, pursuant to § 24-6-402(2)(d.5)(II)(E), C.R.S., such electronic recording of executive sessions shall be retained for at least ninety (90) days after the date of the executive session.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BUCKHORN VALLEY METROPOLITAN DISTRICT NO. 2 AS FOLLOWS:**

1. The Board directs the District's engineer to prepare an accurate map as specified by the Division for filing with the County Assessor and the Division as required by statute.
2. The Board directs legal counsel to notify the Board of County Commissioners, Assessor, Treasurer, Clerk and Recorder in each county in which the District is located, the governing body of the municipality in which the District is located and the Division of the name of the Chairman of the Board, the contact person, telephone number and business address of the District.
3. The Board directs the accountant/treasurer for the District to submit a proposed budget to the Board by October 15, to schedule a public hearing on the proposed budget, to prepare a final budget, budget resolutions, including certification of mill levies, amendments to the budget if necessary, to certify the mill levies on or before December 15 and to file the approved budgets and amendments thereto with the proper governmental entities in accordance with the Local Government Budget Law of Colorado.
4. The Board directs legal counsel to prepare and file an informational listing of all contracts in effect with other political subdivisions with the Division on or before February 1.
5. The Board directs legal counsel and/or the accountant to prepare and file the annual public securities report for nonrated public securities issued by the District with the Department of Local Affairs on or before March 1.
6. The Board directs that an audit of the financial statements be prepared and submitted to the Board before June 30. Further, the Board directs that the Audit be filed with the State Auditor by July 31.
7. The Board directs management and/or legal counsel to prepare the Unclaimed Property Act report and forward to the State Treasurer by November 1.
8. The Board designates the Eagle Valley Enterprise as a newspaper of general circulation within the boundaries of the District or in the vicinity of the District if

none is circulated within the District, and directs that all legal notices shall be published in accordance with applicable statutes in the Eagle Valley Enterprise.

9. The Board designates 0044 Indian Heights, Gypsum, Colorado as the posting place for notices of meetings which were not otherwise posted under Title 32, C.R.S.
10. In addition the Board determines that regular and special meeting notices shall be posted in three (3) places within the boundaries of the District and one such notice shall be posted in the office of the County Clerk and Recorder in each county in which the District is located.
11. The Board determines to hold regular meetings the third Tuesday of each month at 9:00 A.M. at 0044 Indian Heights, Gypsum, Colorado.
12. Pursuant to § 32-1-901 C.R.S., the Board directs legal counsel to prepare, administer and file an oath of office and procure a surety bond for each Director, and to file copies of each with the Clerk of the Court and with the Division.
13. The District hereby elects the following officers for the District:
  - President/Chairman: John V. Hill
  - Treasurer/Secretary: Samantha Gale
  - Assistant Secretary: David Garton
  - Assistant Secretary: Gayl Hill
14. The Board directs that each director shall receive compensation for services as Directors in accordance with §§ 32-1-902(3)(a)(I) & (II), C.R.S.
15. The Board has determined that legal counsel will file conflict of interest disclosures provided by Board members with the Secretary of State seventy-two (72) hours prior to each meeting of the Board. In addition, written disclosures provided by Board members required to be filed with the governing body in accordance with § 18-8-308, C.R.S., shall be deemed filed with the Directors of the District when filed with the Secretary of State.
16. Kristy Butler, of the law firm, Icenogle, Norton, Smith, Gilida & Pogue, P.C., is hereby appointed as the “Designated Election Official” of the Board for any elections to be held during 2009 and any subsequent year. The Board hereby grants all powers and authority for the proper conduct of the election to the Designated Election Official, including, but not limited to, appointing election judges, appointing a canvass board and cancellation, of the election, if applicable.
17. The Board deems it expedient for the convenience of the electors that it shall establish a polling place for all regular and special elections of the District. There

shall be one (1) polling place for the elections. This polling place shall be used for any regular or special elections to be held in 2009, and in each fiscal year thereafter until such polling place is changed by duly adopted resolution of the Board. Such polling place shall be located at 1331 17th Street, Suite 500, Denver, Colorado 80202-1555. All voters for the District shall vote at the designated polling place. Handicapped and nonresident voters shall vote at the same polling place. A map showing the District's boundaries is on file at the offices of Icenogle, Norton, Smith, Gilida & Pogue, P.C., and is available for examination by all interested persons.

18. In accordance with §§ 1-11-103, 32-1-104(1), and 32-1-1101.5, C.R.S., the District directs legal counsel and the Designated Election Official to notify the Division of the results of any elections held by the District, including business address, telephone number and the contact person and to certify results of any election to incur general obligation indebtedness to the Board of County Commissioners or the governing body of a municipality.
19. In accordance with §§ 32-1-1604 and 1101.5(1), C.R.S., the Board directs legal counsel to issue notice of indebtedness to the Board of County Commissioners and to record such notice with the County Clerk and Recorder in each county in which the District is located within thirty (30) days of incurring or authorizing of any indebtedness.
20. The Board directs legal counsel to prepare and file with the Board of County Commissioners, if requested, the quinquennial finding of reasonable diligence in accordance with §§ 32-1-1101.5(1.5) and (2), C.R.S.
21. The Board directs legal counsel to prepare and file, if requested, the special district annual report, in accordance with §§ 32-1-207(3)(c) and 32-1-207(3)(d), C.R.S.
22. Prior to renewal of current policies, the Board directs legal counsel to obtain proposals for insurance to insure the District against all or any part of the District's liability for injury to insure the Directors acting within the scope of employment by the Board against all or any part of such liability for an injury and to insure against the expense of defending a claim for injury against the District or its Board. Additionally, the Board directs legal counsel to obtain the bonds as required by § 32-1-901, C.R.S., in the total amount of \$10,000 and to file the bonds with the District Court and the Division. The Board will annually review all insurance policies in effect.
23. The Board directs legal counsel to retain all electronic recordings of executive sessions for purposes of the Colorado Open Meetings Law for ninety (90) days after the date of the executive session. The Board further directs legal counsel to systematically delete all recordings of executive sessions made for purposes of the

Colorado Open Meetings Law at its earliest convenience after the ninetieth (90<sup>th</sup>) day after the date of the executive session.

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Whereupon, a motion was made and seconded, and upon a majority vote this Annual Resolution was approved by the Board.


**ADOPTED AND APPROVED THIS 10TH DAY OF FEBRUARY 2009.**

BUCKHORN VALLEY METROPOLITAN DISTRICT  
NO. 2



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JOHN V. HILL, President

ATTEST:



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Samantha Gale, Secretary

**CERTIFICATION**

I, Samantha Gale, Secretary of the Board of the Buckhorn Valley Metropolitan District No. 2, do hereby certify that the annexed and foregoing Resolution is a true copy from the records of the proceedings of the Board of said District, on file with Icenogle, Norton, Smith, Gilida & Pogue, P.C., general counsel to the District.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the District, at the County of Eagle, Colorado, this 10<sup>th</sup> day of February 2009.

Samantha Gale  
Samantha Gale, Secretary